

MINUTES OF MEETING
State Board of Education
August 1-2, 2002

The August meeting of the State Board of Education was held at Village East Conference Center, Okoboji in conjunction with the Annual Conference of the Iowa Association of Community College Trustees.

Board members Gene Vincent, Sally Frudden, James Billings, Charles Edwards, Jr., Sister Jude Fitzpatrick, Greg McClain, Mary Jean Montgomery, Don Roby and Kay Wagner were present. Also present were Department director Ted Stilwill and Department staff Gail Sullivan, Carol Greta, Judy Jeffrey, Jan Friedel, Ann McCarthy, Evelyn Anderson, Kathi Slaughter, Roger Foelske, Dale Gruis, Jim Clark, Julie Curry, Sandra Renegar, and Beverlee Adams. Also present were: Patricia Anderson, Keystone AEA; Jim Anderson, Larry Hoekstra, North Iowa Community College; C.J. Loerwald, Yvonne Mallary, Mary Lou Gunderson, Larry Johnson, Iowa Valley Community College; Drew Matonak, Northwest Iowa Community College; H. Brock, Hawkeye Community College; Dr. Bob Rasmus, Russell Wray, Bill Lyle, Larry Hansen, Western Iowa Tech Community College; Senator Jack Kibbie, and Kay Kibbie, Joleen Smith, Kuemyser Catholic School, Kline Capps, Buena Vista University, Joen Rottler, Waldorf College and John van der Linden, former State Board of Education member.

President Vincent called the meeting to order at 8:45 a.m.

It was moved by Kay Wagner and seconded by Sister Jude to approve the agenda as written.

COMMUNICATION

Public Comment

There was no public comment.

President Vincent reported the changes in assignment to committees with State Board representation. Mary Jean Montgomery will be the representative to the Iowa Public Television Board and Sally Frudden

will become chair of the State Board Oral Argument Subcommittee. Jim Billings will replace John White on the Community College Council, and Sister Jude Fitzpatrick and Kay Wagner will serve on the Iowa Coordinating Council on Post High School Education. All other assignments will remain the same.

Board Minutes

The minutes of the June 6, 2002 State Board meeting were approved.

Appeal Decisions

The following appeal decisions were approved:

- In re Michael Cram. The decision affirms the March 25, 2002 decision of the Board of Directors of the Ankeny District, denying Appellant's open enrollment application.
- In re Shelby McClure. The decision affirms the April 2, 2002 decision of the Board of Directors of the Des Moines Independent Community School District, denying Appellant's open enrollment application for Shelby McClure.

Rules

281, Iowa Administrative Code Chapter 6, appeal procedures as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 17, open enrollment as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 21, community college as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 26, driver education as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 36, extracurricular interscholastic competition as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 43, school transportation as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 58, school lunch program as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 69, school breakfast and school food service as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 68 conservation education as proposed was approved to be adopted and filed.

281, Iowa Administrative Code Chapter 97 supplementary weighting as proposed was approved to be adopted and filed.

Religious Groups Exempted from School Standards

The exemption renewal requests for forty –three (43) religious groups as proposed were approved.

Specially Accredited College Preparatory School

Grandview Park Baptist School was approved to become a Specially Accredited College Preparatory School.

Appeal Decisions

Susan Anderson, the Department's administrative law judge, was available telephonically and presented an overview of the proposed appeal decision In re Jeremy Brickhouse. Anderson indicated that the Appellant was seeking reversal of decisions of the Board of Directors of the Hubbard-Radcliffe Community School District made on March 18 and April 15, 2002 which denied the open enrollment applications. She stated that the facts in this appeal warranted the State Board's use of its power under subsection 282.18(18) to reverse the local board's decisions. She explained that the facts in Jeremy's situation satisfied the six principles that the State Board had set forth to guide districts in making decisions to approve late-filed open enrollment applications where student harassment is alleged. Although we do not condone any verbal or physical harassment of students, it is the conclusion that the Hubbard-Radcliffe students' treatment of Jeremy was "beyond typical adolescent cruelty." Anderson said the incidents described in the record, which included name-calling, physical restraint, and attempted physical contact of a particularly degrading nature, are beyond what any fifteen-year-old could be expected to endure at school. "When students spend their school days feeling frightened, embarrassed and threatened, they are not in an atmosphere which is conducive to learning." She felt that districts have a proactive responsibility to create acceptable norms for student behavior.

Motion: It was moved by Mary Jean Montgomery and seconded by Charles Edwards that the decisions of the Board of Directors

of the Hubbard-Radcliffe Community School District made on March 18 and April 15, 2002 be reversed.

Vote: The motion carried unanimously.

Board members agreed that a letter of dissatisfaction needed to be sent to the school district. Greg McClain felt a letter should be sent to all districts indicating that the State Board will not tolerate student harassment in any circumstance. Don Roby felt that communities should also be made aware of this activity. Board members made strong comments about the student harassment that had taken place in this appeal and felt that a resolution should be adopted.

Motion: Greg McClain moved that a letter be directed to the Hubbard-Radcliffe Community School District superintendent and school board president articulating our dissatisfaction of the actions that occurred at the district and that a resolution paper be prepared and sent to all Iowa school districts. The motion was seconded by Charles Edwards.

Vote: The motion carried unanimously.

Progress Report: “Shaping the Future: A Five-Year Plan for Iowa’s System of Community Colleges” – Coordination of Statewide Responses by the Iowa Department of Education

Janice Friedel, Administrator, Division of Community Colleges and Workforce Preparation presented this topic. Friedel indicated that the community college strategic plan had been approved and adopted by the State Board in December 2000; House File 2433 stipulated an implementation date to begin on July 1, 2001. She felt this report met the response to the Board’s policy development agenda 2001-2002. The report stated that updates will be provided on the community college strategic plan.

The following goals were outlined in the five-year plan:

1. Iowa’s system of community colleges will provide high quality, comprehensive educational programs and services accessible to all Iowans.
2. Iowa’s system of community colleges will develop high-skilled workers to meet the demands of Iowa’s changing economy.
3. Iowa’s system of community colleges will maximize financial and human resources to assure provision of comprehensive community college services to Iowans and to allow Iowa to compete on a national and international level.

4. Iowa's system of community colleges will demonstrate effectiveness and efficiency for achieving the system mission and goals.

Friedel also reported that this is a one-year update of the activities undertaken to accomplish the initiatives of the plan.

Director Stilwill indicated Governor Vilsack had made the statement that "community colleges are the engines for economic development in Iowa." Community colleges cannot do it all, but they can play a tremendous role in partnering with employers in the promotion of economic development.

Greg McClain expressed several concerns regarding the recruitment and retention language. He also discussed the gender report given at the June State Board meeting and where that information fit into the five-year plan. McClain asked about diversity as part of the goals of this community college report.

Roby indicated he would visit with the Community College Council on the concerns expressed and report back to the Board in September with a response.

Community College Performance Indicators Task Force Progress Report

Director Stilwill introduced this item and thanked Jan Friedel and Bob Dunker for providing leadership in this new conversation. He indicated that engineering the development of these indicators is difficult. He reiterated Bob Dunker's comments that it is a "work-in-progress." He felt it was important to point out that these indicators are shared between the State Department of Education, Regents and community empowerment and they all need to fit together as part of the Accountable Government Act to measure goals for the work of state government. This is a results-oriented process.

Janice Friedel, Administrator, Division of Community Colleges and Workforce Preparation, discussed this report. Friedel indicated the five-year plan for community colleges, Goal 4, Initiative A required that the Department "develop a set of agreed-upon performance indicators common to all community colleges." The development of a set of community college performance indicators is one of the primary objectives of the community college strategic plan. Friedel reported that she and Dr. Bob Dunker, President, Western Iowa Tech Community College, have been coordinating this effort. Jan Friedel indicated the task force had wrestled with many issues during the deliberations; including definitions, and the availability and adequacy of accurate data. Friedel said this activity had increased the knowledge of all task force members and required compromise and consensus building.

Dr. Friedel explained the guiding principles used for selecting the performance indicators. She presented the following draft list of performance indicators:

1. Total year-end enrollment in credit career and technical programs.
2. Total year-end enrollment in credit arts and science programs.
3. Total year-end unduplicated enrollment in non-credit courses.
4. The proportion of total state's population ages 18-64 enrolled in a community college course during the fiscal year.
5. Job placement rate of total career and technical program completers.
6. Percent of arts and science students from a specific cohort who transfer.
7. Economic development 260E.
 - Number of jobs created.
 - Dollars generated through these programs.
 - Total number trained by community colleges through economic development initiatives.
8. Total Basic Skills Certificates Awarded.
 - Reading
 - Writing
 - Math
9. Percent of total number of high school awards which are granted by or offered in conjunction with a community college.
10. Future Indicators.
 - Developmental education
 - Percent of community college students attaining goal

Dr. Dunker discussed with the Board the importance of this process. It assists in answering the accountability issues we face on a daily basis. He said we need to identify these indicators to see where community colleges are going and if we are getting there. He felt declining budgets and declining resources at individual community colleges as well as at the state level encourages the fact that we need to utilize the data that we already collect in a better and more efficient way.

Dr. Robert Dunker talked about the five key areas that community colleges really deal with—transfer programs, technical programs, community education, workforce development/high school completion and economic development. This is a constant work-in-process. The community college and management information data collection system (MIS) is maturing and collecting more consistent data and getting data in an appropriate time frame. These strengths will benefit the process in a most productive way.

The National College Clearinghouse has come up with a way to get data on students on a cohort basis who have gone to a community college and have since transferred. We will be able to report and collect that information.

JOINT MEETING OF THE STATE BOARD OF EDUCATION AND THE IOWA ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

Participants in this meeting were the members of the State Board, officers and directors of the Iowa Association of Community College Trustees (IACCT), and officers and members of the Iowa Association of Community College Presidents (IACCP).

Following introductions, State Board president Gene Vincent and Wayne Kobberdahl, Board chair, Iowa Association of Community College Trustees made introductions of their respective boards and welcomed all guests.

Janice Friedel, Administrator, Division of Community Colleges and Workforce Preparation introduced the following panel members:

Ann Aulwes, Dean, Health Occupations Division
Indian Hills Community College

David Bunting, Executive Director, Secondary Programs
Kirkwood Community College

David England, President
Des Moines Area Community College

Mohammed Fahmy, Professor and Department Head
Department of Industrial Technology, University of Northern Iowa

Fred Moore, President
Buena Vista University

Mike Morrison, President
North Iowa Area Community College

Janice Friedel served as the panel moderator. The panel led a discussion on "Enhancing the Seamless Education System."

The joint meeting recessed at 12:20 p.m.

The State Board business meeting reconvened at 2:15 p.m.

Western Iowa Tech Community College Accreditation Report

Evelyn Anderson, Chief, Bureau of Community Colleges and Career and Technical Education reported that staff from the Department had conducted an accreditation visit to Western Iowa Tech Community College on March 3-6, 2002.

During the accreditation evaluation, team meetings were conducted to provide the team with the opportunity to share information, participate in discussions regarding findings, offer a forum for group input, and reach consensus.

The accreditation team in response to the required criteria identified specific strengths. Overall institutional strengths cited were as follows:

- Students are the central focus of Western Iowa Tech Community College.
- There is a positive internal climate at WITCC that extends to the community.
- Communication and linkages of the off-site centers, with the main campus, are effective and appreciated by staff and faculty.
- The college is financially sound.
- The board of directors and foundation clearly understand their roles and are supportive of the college.
- The college publications present an impressive and professional image.
- The design and implementation of the marketing plan is highly effective.
- The college meets community needs with flexibility and innovation.
- The college responds effectively and proactively to demographic changes in the community.
- The League of Schools level of enrollment and activity is excellent. It is an important initiative.
- The strategic plan process is comprehensive and well designed.

Some suggestions for institutional improvement are also listed:

- The college is making progress in data use for planning, assessment, and program evaluation, but additional steps need to be completed before the use of data can be effective for the college.
- Student support services need to be expanded at remote instructional sites.
- It was noted that, although there was evidence of reminders from the Human Resources department, not all personnel files for faculty included copies of completed licensure from the Bureau of

Educational Examiners. The personnel files need to include current licensure, academic credentials and job descriptions.

- WITCC should submit information about its strategy to address and inform the Department of Education regarding the program evaluation issues by October 31, 2002 and provide results of the program evaluation to the Department of Education at the scheduled time for the FY 2002-2003 program reviews.
- The college is aware that the current program evaluation plan is not meeting their needs, at least in part, because it is not consistently implemented.
There is not general awareness about the program review plan, plan components, or benefits from utilizing the plan. WITCC is aware of this and needs to continue the process of reviewing the plan.

Dr. Robert Dunker, President, Western Iowa Tech Community College, thanked the staff, State Board and local board for their efforts in helping to bring Western Iowa Tech to this point. He indicated the community college had implemented a highly effective and proactive marketing plan. Dunker reported that WITCC was the fourth fastest growing community college in the nation of comparable size. He discussed some of the reasons for students choosing WITCC and how many students were transferring to other colleges and universities out of their program. He also said the college had purposely maintained the "Tech" in their official name and were extremely pleased with the comments of employers on the excellent training provided by the college programs.

President Dunker indicated he felt the word "accreditation" meant to improve and do better; he was pleased to have this accreditation report come before the Board.

Motion: It was moved by Jim Billings and seconded by Kay Wagner to accept and approve the accreditation report as submitted and that Western Iowa Tech Community College be granted 10-year accreditation with an interim accreditation visit to be conducted during 2007.

Vote: The motion carried unanimously.

Individuals with Disabilities Education Act, Part C/Early ACCESS Administrative Rules

Jim Clark, Administrative Consultant, Bureau of Children, Family and Community Services presented this agenda item. Julie Curry, Consultant, Early ACCESS (IDEA/Part C) was also present to answer questions. Clark reported that since 1986, Iowa had been a recipient of

federal funding under the Individuals with Disabilities Education Act, Part C. This federal discretionary grant program is intended to support the implementation of a statewide, comprehensive, coordinated, multidisciplinary, interagency system of early intervention services for infants and toddlers with disabilities and those with developmental delays. The Governor had designated the Department of Education as the lead agency in this system. Other signatory agencies that comprise the interagency system include the Department of Public Health, the Department of Human Services, and the University of Iowa Child Health Specialty Clinics. An interagency agreement defining the financial and service commitments of the lead agency and other signatory agencies has been developed. Implementation guidelines are also in the process of being developed to assist local and regional implementation. Clark emphasized that administrative rules are an essential infrastructure needed to ensure continuity of services in the interagency system.

Mary Jean Montgomery questioned the toughest part of developing the rules. Clark responded that it was not being too prescriptive and not too “education” heavy. It was important to remember that the Department of Education was the lead agency, however we were only 1 of 4 agency systems to incorporate in the rules.

Motion: Sally Frudden moved and Charles Edwards seconded that the State Board approve Chapter 120, Individuals with Disabilities Education Act, Part C/Early ACCESS Administrative Rules for Notice of Intended Action.

Vote: The motion carried unanimously.

No Child Left Behind Act (NCLB)

Judy Jeffrey, Administrator, Division of Early Childhood, Elementary and Secondary Education reviewed the NCLB consolidated plan the Department had filed with the United States Office of Education for the implementation of NCLB. She reported, as a condition of receiving the federal funds provided in the Act, the state must approve the performance goals and collect the data required in the performance measures. In some cases the performance goals align very easily with the indicators for student achievement already established by the Board. There are also new data requirements for school districts and the Department included in the goals. Some performance indicators, such as “the percentage of Title I schools that make adequate yearly progress” are required by the federal legislation.

Jeffrey indicated that approval of the goals by the State Board would indicate that school districts and the Department would be responsible

for the collection of the required data. The Iowa plan has been approved in the USDE. In the plan, the Department informed the USDE that we would present the performance goals to the State Board for their consideration at the August Board meeting. These performance goals are listed below:

Performance Goal 1: By 2013-2014, all students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

Performance Goal 2: All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

Performance Goal 3: By 2005-2006, all students will be taught by highly qualified teachers.

Performance Goal 4: All students will be educated in learning environments that are safe, drug free, and conducive to learning.

Performance Goal 5: All students will graduate from high school.

Jeffrey reported she would be visiting school districts in mid-August for conversations regarding the impact of the No Child Left Behind Act.

Charles Edwards commented on the positioning of the material and its presentation to schools. Judy Jeffrey indicated the approach would be to promote the positive and not the negative implications of the facets of this Act. Montgomery gave a brief report on the teleconference meeting that had been held for Midwest states on the No Child Left Behind Act. She indicated she had been a listening-only participant. Mary Jean Montgomery stated her concerns for the marketing campaign to education fields for the NCLB and the effort needed for schools to look at the information seriously for implementation and long-range planning.

Motion: It was moved by Mary Jean Montgomery and seconded by Kay Wagner to approve the five performance goals for the implementation of the NCLB Act of 2001.

Vote: The motion carried unanimously.

Practitioner Preparation Approval

Sandra Renegar, Consultant, Bureau of Practitioner Preparation and Licensure explained to the Board that Chapter 256.7 of the Code of Iowa provides authority for the State Board of Education to set

standards and procedures for the approval of practitioner preparation programs. These standards and procedures are contained in Chapter 79 of the Department's administrative rules. Renegar indicated that these rules are implemented through an on-site review process that includes a regularly scheduled visit to the university.

Dr. Renegar introduced Kline Capps, Dean, School of Education, Buena Vista University and Joen Rottler, Education Department Chair, Waldorf College. They were present to represent the two institutions requesting approval of their respective teacher education programs.

Renegar indicated a full review of Buena Vista University undergraduate and graduate programs was conducted under the new program approval rules at the home campus and all centers offering teacher education. After a turbulent period of constantly changing leadership in the School of Education, an appointment of Kline Capps, dean looks toward a return to stability. She felt the strong, positive leadership he was providing had been essential in enabling the undergraduate program to continue the revisions necessary for implementation of the state performance-based standards. She reviewed the strengths and areas for improvement in this program.

Greg McClain asked Dean Capps of Buena Vista University if an education degree in high school math could be obtained through the center's program. Capps indicated that an elementary degree or a degree in some social sciences or English could be obtained through this process but because of staffing, a math degree could not be obtained at this time. They are looking at a system that might address this issue.

Motion: It was moved by Mary Jean Montgomery and seconded by Jim Billings to reapprove the practitioner preparation programs at Buena Vista University for a five year period from July 1, 2002 through June 30, 2007.

Vote: The motion carried unanimously.

Dr. Sandra Renegar next reviewed the visit to Waldorf College in Forest City. She indicated in the fall of 1998 Waldorf College had notified the Department of its plans to add a bachelor's degree in education. As a result a team conducted an on-site evaluation to review Waldorf's proposed teacher education program in April, 2000. The visit served a formative evaluative purpose, providing guidance on areas requiring further attention. In November, 2000 another review team evaluated the program and recommended granting the program preliminary approval. This status allowed the program to take students through the entire

preparation sequence. A third review was conducted at the end of the first student teaching group.

The areas of strength and areas of concern were identified by the team after the third review and it was agreed that Waldorf College is recommended for approval.

Motion: It was moved by Kay Wagner and seconded by Mary Jean Montgomery that the Board approve the teacher education programs offered by Waldorf College for a five year period from July 1, 2002 through June 30, 2007.

Vote: The motion carried unanimously.

Mary Jean Montgomery felt it might be very valuable for the Board to visit a partnership with a teacher education program so the Board could see some of these new experiences in Iowa. It would be an idea for the Board's site visit.

Director Stilwill indicated we needed to be looking at a site for the local visit that represents the Board's highest priorities.

Communication

Board Reports

Charles Edwards – No report

Kay Wagner reported that candidate Doug Gross had been in Davenport. She had attended the meeting and felt it was a positive conversation.

Greg McClain indicated he had met with the president of Hawkeye Community College and discussed how the State Board could assist Hawkeye and what actions needed to be taken to keep community colleges on the radar screen. He shared concerns on the funding formula and the need for community colleges to have a larger piece of the pie.

McClain reported that the Governor had appointed him to a task force on working to close the achievement gap between African-American and other students. McClain felt the timelines were short for this group to do thorough research and that the task force was highly populated with Des Moines citizens.

Sally Frudden reported that the Oral Argument Subcommittee had met on a request, Guard vs. Davenport. This was a request on school closings in Davenport. The subcommittee had voted not to allow oral argument before the Board.

Jim Billings reported that he had attended the NASBE new board member orientation meeting in Alexandria, Virginia that was held July 19-20. It was a very informative meeting and a lot of emphasis was placed on the No Child Left Behind Act. The synopsis was that most states were uninformed.

Sister Jude Fitzpatrick – No report

Mary Jean Montgomery indicated to the Board she had been a listening participant on the NCLB Midwest teleconference meeting. She discussed the information from this teleconference in more detail when the No Child Left Behind item was brought before the Board.

Gene Vincent – No report

Director Report

Director Stilwill gave a brief report on the following topics:

Teacher Quality and Induction Programs
Evaluator Training and Creating Recommendations
Professional Development System
Team-Based Variable Pay Pilot Projects
Early Childhood/Early Literacy and the Governor's Children's Cabinet
Seamless Education System and Improving Transitions
Education Roundtable Report
Budget Update for FY03

Director Ted Stilwill handed out the tentative Board meeting topics for September.

President Vincent adjourned the meeting at 11:40 a.m.

Gene Vincent
President

Ted Stilwill, Director and
Executive Officer

